

# BOOST

PART OF  
**The Barnet  
Group**  
PERSON CENTRED

## Job Bulletin



**w/c 29.09.2025**

<b>Job Title:</b>	Site Labourer – Joinery
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<b>Development:</b>	Barons Court (56 The Bishops Ave)	<b>Date:</b>	03.09.2025
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<b>Type of role (please tick):</b>	<b>Work Experience</b>	<input type="checkbox"/>	<b>Apprentice</b>	<input type="checkbox"/>	<b>Employee</b>	<input checked="" type="checkbox"/>
<b>Number of positions available:</b>	2					
<b>Number of hours per week:</b>	40					
<b>Start time:</b>	8AM	<b>Finish time:</b>	5PM			
<b>Salary:</b>	£16 p/h	<b>Start date:</b>	01/10/2025			

<b>Job Description</b>
<p>General site labourer to support Joinery Team.</p> <p>Working hours 08:00 to 17:00 (total paid hours 40)</p> <p>Breaks (Unpaid)</p> <p>10:00 – 15minute break</p> <p>13:00 – 30minute break</p> <p>15:30 – 15minute break</p> <p>Employee Responsibilities:</p> <ul style="list-style-type: none"> <li>• Distribution of materials from loading bay to areas required on site. Manual Handling of materials with the aid of trollies and A frames for joinery distribution. Pump trucks available to move goods on pallets.</li> <li>• Unwrapping and disposing of packaging allocated recycling bins provided.</li> <li>• General Site tidy supporting the wider joinery team in the housekeeping duties.</li> <li>• Adding protection to finished units.</li> <li>• Assist Joiners where required with assembling units.</li> <li>• PPE will be provided (Hard Hat, Hi Vis vest, Gloves and Goggles) Employee is responsible for providing own safety boots. 5-point PPE is mandatory and must be worn on site.</li> </ul>

<b>Person Specification</b>
<ul style="list-style-type: none"> <li>• Employee must be self-employed on PAYE with UTR</li> <li>• Must be punctual with good time keeping and report to their allocated site manager each morning for daily briefing and daily tasks</li> <li>• CSCS card is required to gain access to site</li> <li>• Joinery experience is preferred</li> </ul>

<b>Job Title:</b>	Apprentice Groundworker Pipe Laying, Kerbing, Paving
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<b>Development:</b>	Brent Terrace	<b>Date:</b>	17/07/2025
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<b>Type of role (please tick):</b>	<b>Work Experience</b>	<input type="checkbox"/>	<b>Apprentice</b>	<input checked="" type="checkbox"/>	<b>Employee</b>	<input type="checkbox"/>
<b>Number of positions available:</b>	1					
<b>Number of hours per week:</b>	40					
<b>Start time:</b>	N/A		<b>Finish time:</b>	N/A		
<b>Salary:</b>	Apprentice Wage		<b>Start date:</b>	ASAP		

Job Description
<p><b>Main Purpose of the Role:</b> To assist in preparing construction sites for building and infrastructure projects. The apprentice will gain skills in pipe laying, drainage, kerbing, paving, and general groundwork activities.</p> <p><b>Key Responsibilities:</b></p> <ul style="list-style-type: none"> <li>• Support the installation of drainage and ducting systems (pipe laying).</li> <li>• Help with laying kerbs and paving slabs to required standards.</li> <li>• Follow setting out and levelling procedures.</li> <li>• Assist in excavation, backfilling and compaction.</li> <li>• Work safely around plant and machinery.</li> <li>• Keep the site clean and tidy.</li> <li>• Follow health and safety protocols.</li> <li>• Attend training or college as required.</li> </ul>

Person Specification		
Criteria	Essential	Desirable
Age	18+ required to work unsupervised	
Qualifications	CSCS Card or willingness to obtain one	GCSE English & Maths Grade 3/D or above
Physical Requirements	Physically fit for manual work	Comfortable in all weather conditions
Interest in Role	Genuine interest in construction	Experience using tools
Personal Qualities	Reliable, punctual, team player	Good communicator
Transport	Able to get to site reliably	Transport if site is remote
Work Ethic	Positive and willing to learn	Desire to progress in the trade

<b>Job Title:</b>	Apprentice Shuttering Carpenter
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<b>Development:</b>	Brent Terrace	<b>Date:</b>	17.07.2025
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<b>Type of role (please tick):</b>	<b>Work Experience</b>	<input type="checkbox"/>	<b>Apprentice</b>	<input checked="" type="checkbox"/>	<b>Employee</b>	<input type="checkbox"/>
<b>Number of positions available:</b>	2					
<b>Number of hours per week:</b>	40					
<b>Start time:</b>	N/A		<b>Finish time:</b>	N/A		
<b>Salary:</b>	Apprentice Wage		<b>Start date:</b>	ASAP		

Job Description
<p><b>Main Purpose of the Role:</b> To support the construction team in setting up and dismantling shuttering (formwork) used for concrete structures. The apprentice will learn how to read drawings, measure and cut materials, and safely construct forms for pouring concrete.</p> <p><b>Key Responsibilities:</b></p> <ul style="list-style-type: none"> <li>• Assist in building and dismantling timber or metal formwork for concrete</li> <li>• Learn how to interpret technical drawings and site instructions</li> <li>• Use hand and power tools under supervision</li> <li>• Follow safe working practices at all times</li> <li>• Keep work areas clean and organised</li> <li>• Work as part of a team to meet project deadlines</li> <li>• Participate in regular health and safety briefings</li> <li>• Attend college or training sessions as required</li> </ul>

Person Specification		
Criteria	Essential	Desirable
Age	18+ required to work unsupervised	
Qualifications	CSCS Card or willingness to obtain one	GCSE English & Maths Grade 3/D or above
Physical Requirements	Physically fit for manual work	Comfortable in all weather conditions
Interest in Role	Genuine interest in construction	Experience using tools
Personal Qualities	Reliable, punctual, team player	Good communicator
Transport	Able to get to site reliably	Transport if site is remote
Work Ethic	Positive and willing to learn	Desire to progress in the trade

<b>Job Title:</b>	Qualified Tiler
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<b>Development:</b>	Barons Court (56 The Bishops Ave)	<b>Date:</b>	07.05.2025
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<b>Type of role (please tick):</b>	<b>Self Employed</b>	<input checked="" type="checkbox"/>	<b>Apprentice</b>	<input type="checkbox"/>	<b>Employee</b>	<input type="checkbox"/>
<b>Number of positions available:</b>	1					
<b>Number of hours per week:</b>	40					
<b>Start time:</b>	8AM		<b>Finish time:</b>	4PM		
<b>Salary:</b>	Competitive		<b>Start date:</b>	ASAP		

Job Description
Looking for a skilled tiler to join our growing team in the London Borough of Barnet area. We work on high-quality residential and commercial projects across London, delivering precision and excellence in every job.

Person Specification
<ul style="list-style-type: none"> <li>Experienced in wall and floor tiling, able to work independently or as part of a team</li> <li>Must have good attention to detail and a strong work ethic</li> <li>3 years commercial tiling experience</li> <li>Must live in London Borough of Barnet area</li> <li>CSCS card</li> <li>Ability to follow instructions and work to high standards</li> <li>Reliable, punctual, and a team player</li> </ul>

## **Free Sports Course Info Session – Barnet Residents Only**

Have you considered a career in sports education or youth work?

Would you like support and free funding to get onto a course of your choice?

Pro Touch will run the Brighter Futures for Young People Project, offering 12 young people places on courses in sports education.

This could include a course in:

- Level 1 and 2 Certificate in Youth Work Practice
- Level 1 and 2 Certificate for the Children and Young People's Workforce
- Paediatric First Aid
- Emergency First Aid at Work
- Food Safety Awareness Parts A and B
- Safeguarding and Protecting Children
- Level 1 and 2 Multi Agency Safeguarding & Child Protection Training
- EE Playmaker by England Football
- Introduction to Coaching Football
- UEFA C and B Licence Football

...and many more

There will also be additional support, including:

- one-to-one mentoring support
- Help with your CV
- Interview Skills
- The chance to use your skills to support local young people through a community sports project and mentorship

Please note that this is for Barnet residents only

To register for the info session, go here: <https://www.kxrecruit.co.uk/vacancies> and filter to Brent Cross Town. When it asks how did you hear about the role, please select Barnet Council.

Please note: All CVs must be submitted via a referral from a BOOST Advisor or one of our partner organisations (e.g. The Skills Centre, Jobcentre, Barnet & Southgate College) If you found this bulletin independently and do not have a referral, please complete the application form below to be considered.



<https://forms.office.com/e/Rs2mgzVPnL>